

Your Goals. Our Solutions.



Financial Reports



Budget



Company Structure

**MICRO FINANCE
E-ERP**



الحل الأمثل والنظام الشامل لإدارة الأعمال
The Total solution system for your business

A photograph of three business professionals in a modern office setting. A man in a suit and tie is on the left, smiling and looking towards the center. Two women in business attire are in the center and right, both smiling and looking at a large, dark-colored folder held by the woman in the middle. The background features a large window with a grid pattern, suggesting a contemporary office environment.

Your Goals. Our Solutions.

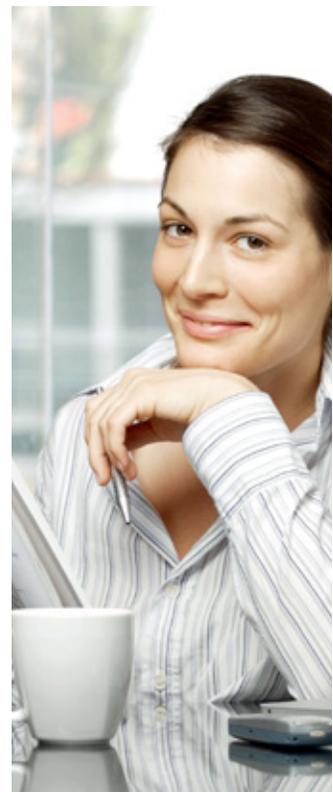


Micro Finance E-ERP

Enabling you to achieve your goals by optimizing your potentials

Optimum Micro Finance Management Software is a full-fledged E-ERP (Electronic Enterprise Resource Planning - Total browser base) system that covers all aspects of Micro Finances. It is a multi-company, multi-branch and multi-location system. It has unlimited segments of inventory, stores setup, locations and shelves.

Optimum Micro Finance is a multi-currency software at the commitment level and at the settle-ment level. It has in-built limit authorization and workflow approval processes. The drill down facilities are incorporated in the system at all levels. The inquiries and reporting capabilities ease the job and give a competitive edge to the users and to the organization.



Micro Finance (E-ERP) Module:

1. Procurement & Supply Chain Module.
2. Inventory Module.
3. Financial Management Module.
4. Fixed Assets Module.
5. HRMS & Payroll Module.
6. Time & Attendance Module.
7. CVRM
8. Business Intelligence Reporting.



Company Structure



Budget



Micro Finance

Optimum Accounting and Finance Module is an integrated multi-company, multi-branch and multi-currency system which works based on profit centers (activities). The system structure, based on Activity Based Cost (ABC) accounting, allows extracting reports in three dimensional (3D) views by Activity/Sub-Activity, Departments and Analysis Codes. The System can also produce statements for Customers or Vendors.

Optimum Accounting and Finance Module includes the feature of creating online Budgets at the level of Account or Activity (Cost/Profit Center) or even at the level of Analysis Codes and then use the budget for the purpose of monitoring and reporting of the system as a whole.

**It is powerful,
yet userfriendly.**

**Data enquiry features
enables the user to
search & retrieve data at
the click of a mouse.**

- √ Journal Vouchers.
- √ Pre-set Vouchers.
- √ Budget.
- √ Account Reconciliation.
- √ Financial Reports & Inquiries.
- √ Create Financial Reports.
- √ Financial Setup.
- √ Accounting Structure.

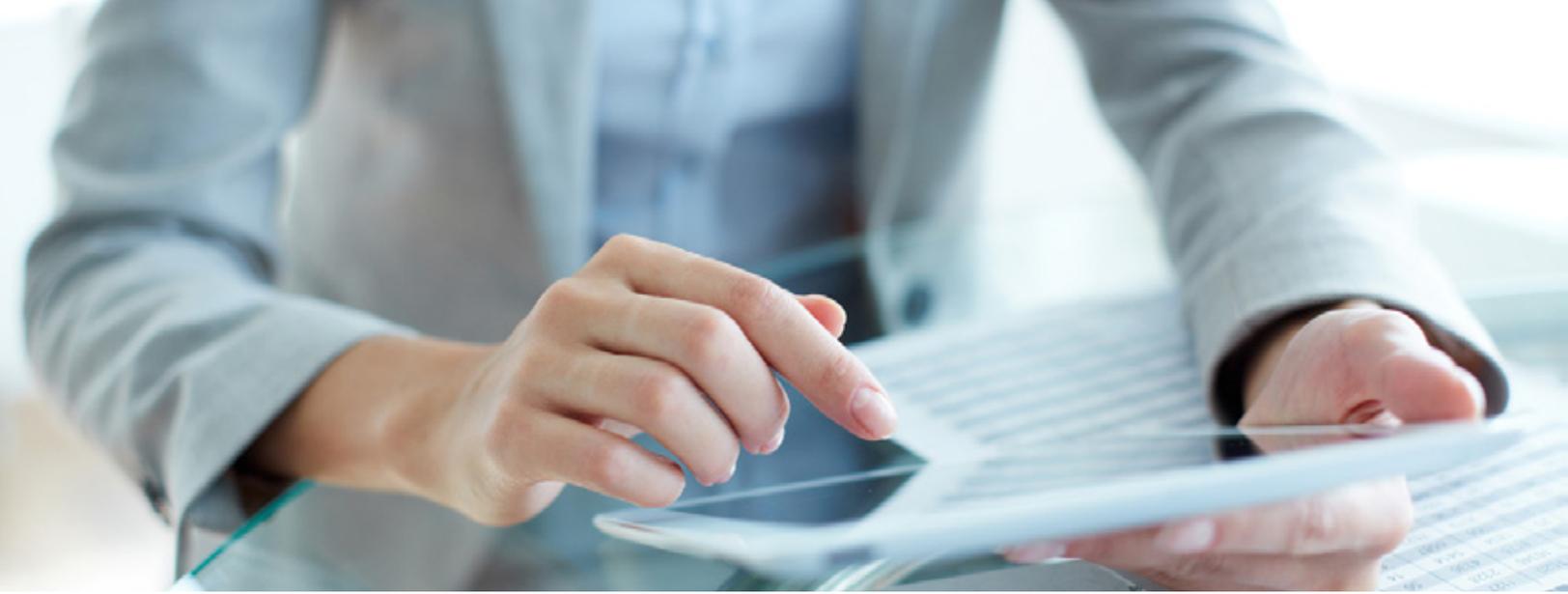


Procurement & Supply Chain Module

The **Optimum Procurement & Supply Chain** Module manages all aspects of the purchases and payment functionalities. It is a multi-currency system starting from departmental request till final payment. It has unlimited workflow levels and user authorization limits.

The **Optimum Procurement & Supply Chain** Module is linked to the budget where controls can be set at the account level, profit centre level, cost centre level or a combination of all these. It has a full-fledged parameterized inquiry and reporting system that allows the user to retrieve any information needed.

- ✓ Departmental Requests Management.
- ✓ Vendor Requests for Quotation Management.
- ✓ Purchase Orders Management (Inventory - Non Inventory Items).
- ✓ Delivery Notes Management.
- ✓ Invoices Management (Direct & against Deliveries).
- ✓ Vendor Contracts Management.
- ✓ Payment Management (Cheque - Transfer - A/C to A/C).
- ✓ Vendor's Profile Management.
- ✓ Payables Reporting & Inquiries Management.



Inventory Management

Optimum Inventory Management System controls the organizations' inventory, whether that inventory is for internal use or for resale.

The **Optimum Inventory Management** System maintains for each stock a fully fledged master file containing all aspects such as the Re-Order level, Re-Order quantity, Lead time and so on. It has a multi-currency, multi-store, multi-location and multi-level inventory structure. The open parameterization structure, drill down facilities, and the inquiries and reporting capabilities give the best control over the organization's inventory.

- √ Inventory Received Management (Delivery Received Update).
- √ Store To Store Transfer Management.
- √ Direct Addition/Deduction Management.
- √ Assembly Management.
- √ Delivery Notes Management.
- √ Inventory Returns Management.
- √ Store Structure Management.
- √ Inventory Master Management.
- √ Inventory Reporting & Inquiry Management.



Financial Management

Optimum Financial Management is a fully-fledged Activity-based Cost accounting (ABC) ledger, that has unlimited segments of chart of accounts, unlimited accounts setup, unlimited profit centres, and unlimited cost centers.

Optimum Financial Management is a multi-company, multi-branch and multi currency system. It has a fully fledged built-in Customer/Vendor sub-ledger. Its powerful parameterization, drill down facilities, and inquiries and reporting capabilities allow the user to retrieve any information at the click of a mouse.

- √ Journal Vouchers.
- √ Pre-set Vouchers.
- √ Customers / Vendors.
- √ Auto-Generation Vouchers.
- √ Budgeting & Forecast.
- √ Accounts Reconciliation.
- √ Financial Reporting.

Our Powerful Accounts Parameterization features facilitates greater flexibility & adaptability to suit any kind of business.

The customers can design their own parameters that are distinctive for their own organization.



Fixed Assets Management

Optimum Fixed Assets Management System is aimed at recording all the fixed assets bought or capitalized, whether these assets are tangible or intangible. It will keep track of all movements of these assets, whether these movements are from staff to staff or department to department or from one location to another.

Optimum Fixed Assets Management System also keeps full track of the financial aspects of the assets i.e. original cost, depreciation, net book value, disposal, remaining life etc. It also keeps all related documents, and it has a full fledged reporting and inquiry system.

Whenever needed, an online context sensitive help system pops up to assist & guide you through all the procedures.

- √ Assets Management.
- √ Assets Financials.
- √ Assets Maintenance.
- √ Assets Movements.
- √ Assets Documents.
- √ Assets Insurance.
- √ Assets Tracking.



Human Resources & Payroll

Optimum Human Resources & Payroll covers all aspects of Human Resources required by any organization. It has a multi-company, multi-branch, and unlimited departmental structure. It is bi-lingual so you can logon in the language of your choice (Arabic-English).

Optimum Human Resources & Payroll is totally parameterized so it can accommodate the laws, rules, regulations, policies and procedures of any country or organization.

Optimum Human Resources & Payroll allows setting up many payroll templates in multi-currencies, and many payroll generations.

- √ Recruitment Management.
- √ Personnel Administration.
- √ Document Management.
- √ Attendance Management (Attendance, leave, sick leave, etc.).
- √ Payroll Management.
- √ Loans Management.
- √ Organization Structure Management.
- √ Policies & Procedures Management.
- √ Appraisals & Forms Management.
- √ Staff Communication (Bulk Email, SMS etc).
- √ Training Management.
- √ Self Services Management.
- √ Inquiries & Reporting.



Time & Attendance Management

Optimum Time & Attendance Management system has been designed to manage the manifold and complex processing of your company's employee time and attendance data. The module may be linked to OPTIMUM Personnel Administration and Payroll module, to work as an integrated system.

Optimum Time & Attendance Management System structure allows the user to parameterize any type of shifts and special policies required by the organization.

Access Control:

- √ Live Monitoring with Dashboard.
- √ Remote Door Control.
- √ Facility to Enter Data Manually.

Roster Management:

- √ Create All Types of Rosters.
- √ Dashboards for Management & Staff.

Attendance Management:

- √ Late In Monitoring.
- √ Early Out Monitoring.
- √ Break Monitoring (Absence During working hours).
- √ Absence Monitoring.
- √ Overtime Monitoring.



Customer/Vendor Relationship Management

Optimum Customer/Vendor Relationship Management an innovative system designed to enable businesses to link their supply chain management with customers' management to maintain, manage and organize correspondence with customer/vendor with ease.

It is a core system that links with every module in the Optimum ERP and when transactions are posted for any customer/ vendor, a complete profile can be maintained that provides information related to the specific customer/ vendor (products offered, contact, emails etc.)

Functionalities:

- √ Customer/Vendor Master file Management.
- √ Customer/Vendor Products Management.
- √ Documents Management.
- √ Customer Label Printing.
- √ Customer Care (e-Ticket).
- √ Customer/ Vendor Communication (e-mail, sms,fax).



Business Intelligence Reporting

Optimum Business Intelligence Reporting tool more simply known as Excel Add-on is an advanced reporting tool available in Microsoft excel enabling users to designs any reports imported from Optimum system in excel into the layout of their choice, whether compact design or in tabular form in an interactive manner.

Optimum BI tool allows users to do data mining according for their individual needs. Users with the aid of excel can log on to Optimum and drill-in for data and present it in quality graphs or in tabular form, conduct statistical analysis or analyze trends, perform calculations or add formulas into the pivot table.

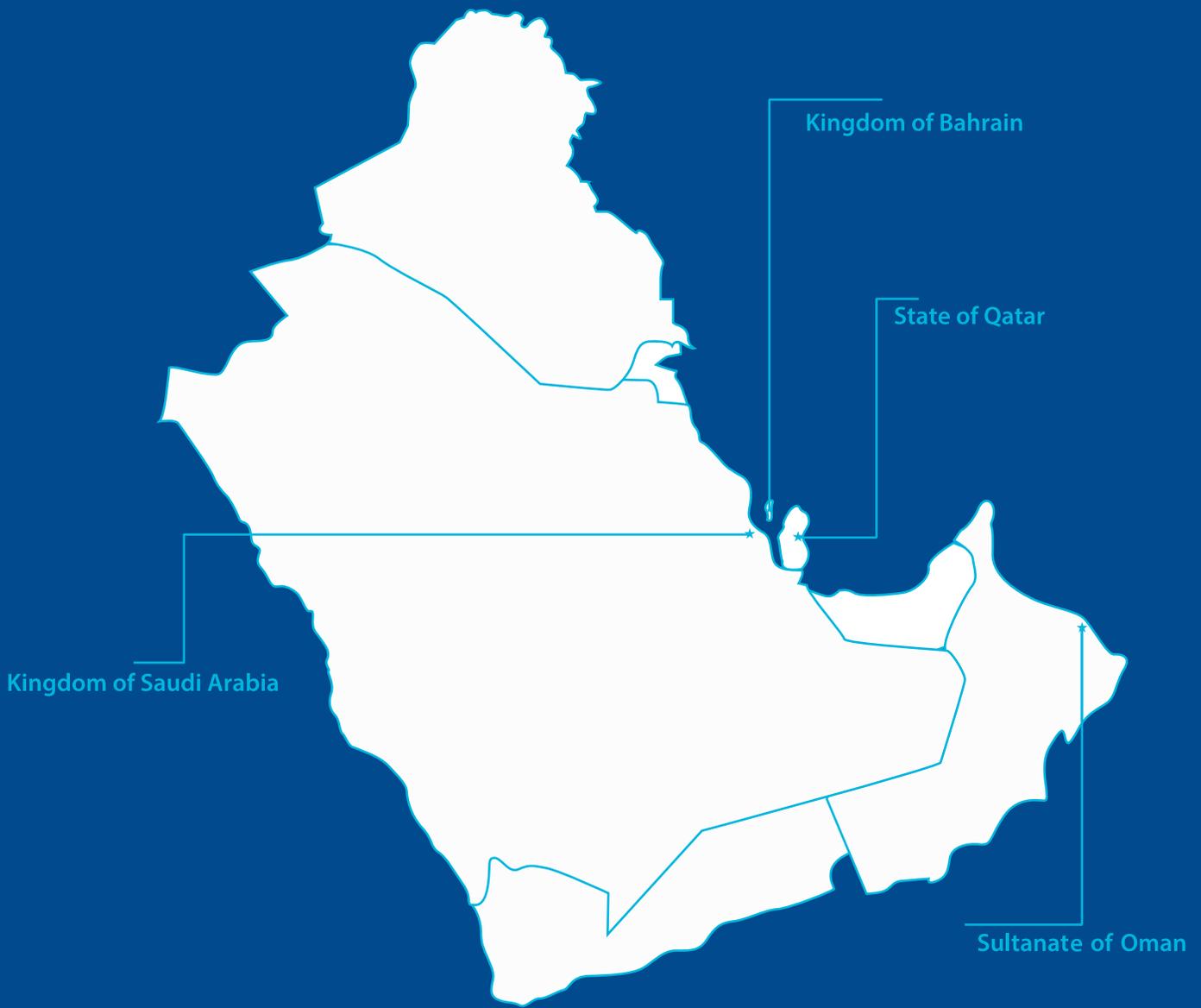
Functionalities:

- √ Accounting, Budgeting & Financial Reporting.
- √ Management Reporting by Profit centre/Cost centre/Project.
- √ Supply Chain & Procurement Reporting.
- √ Inventory Reporting.
- √ Assets Insurance.
- √ Fixed Assets Reporting.
- √ HRMS Reporting.
- √ Time Attendance Reporting.



Al-Arithmal
GROUP

COMPANY PROFILE



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